

# COVID-19 Mitigation for on Campus Instructional Personnel

This document applies to all CU Boulder employees in instructional roles (e.g. TTT faculty, instructor rank faculty, adjuncts, lecturers, TAs, GPTI) and will be updated as appropriate based on the arc of the COVID-19 pandemic and as new guidance becomes available

**For the safety of our CU Boulder community, instructional personnel directed to work on campus are required to inform their chair or director if they have, or think they may have been exposed to COVID-19. To the extent possible, chairs and directors are to keep this information confidential.**

To get the facts about COVID-19, please click [here](#) for the latest information from the Center for Disease Control & Prevention (CDC)

## If a chair/director learns instructional personnel has contracted COVID-19 or has COVID-19 symptoms:

- Tell them to stay home and recommend they consult with their physician
- Notify CU Boulder's Health & Wellness Public Health Staff through the [Health Questionnaire](#)
- Contact [building proctor](#) who will contact Facilities Mgt. for coordination of appropriate facilities response
- If instructional personnel unable to teach remotely, code leave as Families First Coronavirus Response Act (FFCRA). When FFCRA depleted, use Sick-Leave if eligible. Determine substitute instructor or temporarily cancel class period(s)
- Instructional personnel may return to campus when all three of the following criteria are met:
  - At least 10 days since symptoms first appeared
  - At least 24 hours with no fever without fever-reducing medication
  - Symptoms have improved

*Depending on their healthcare provider's advice and availability of testing, instructional personnel might get tested to see if they still have COVID-19. If tested, they can be around others when they have no fever, respiratory symptoms have improved, and they receive two negative test results in a row, at least 24 hours apart*

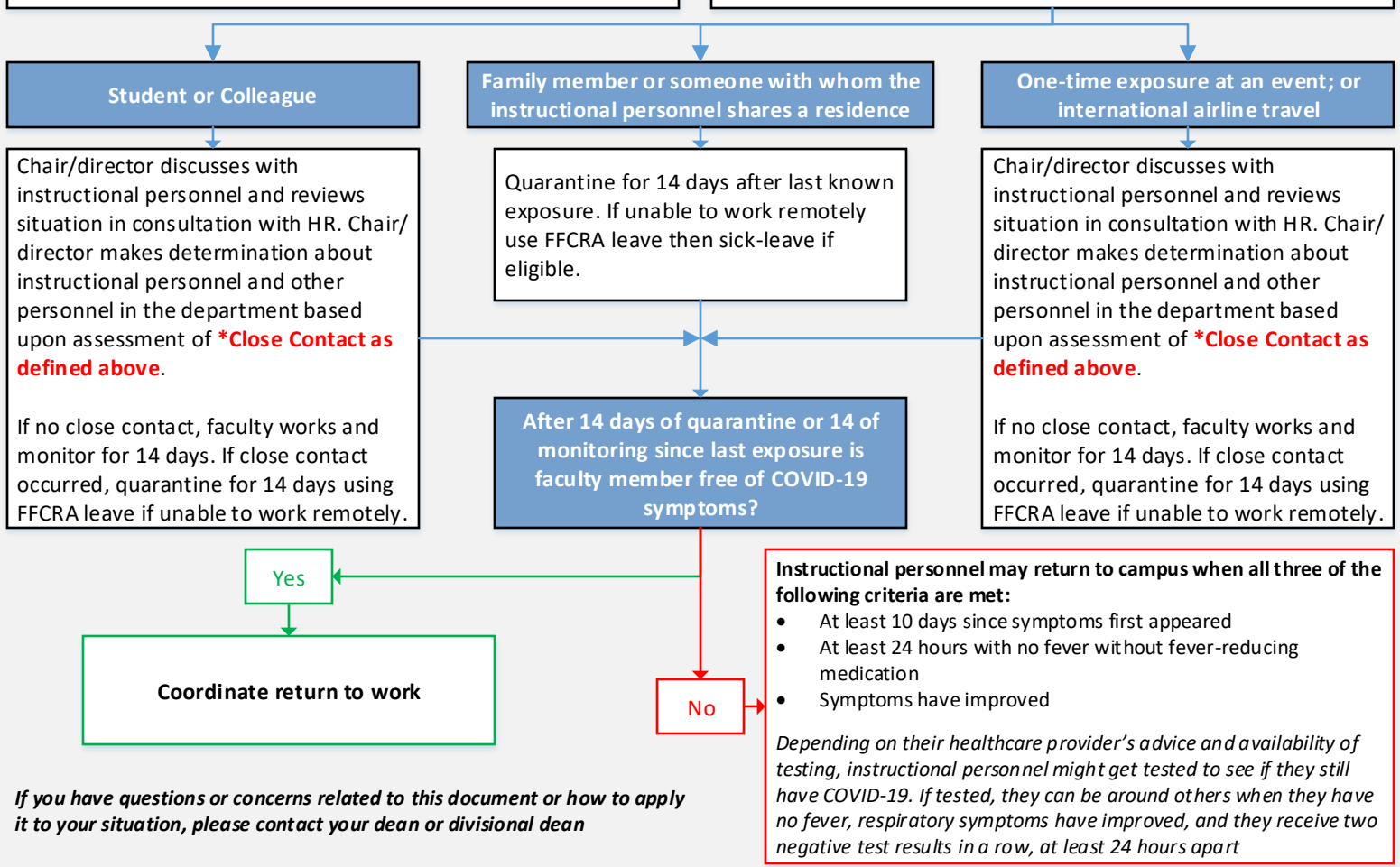
## If a chair/director learns instructional personnel has been in close contact with someone who tested positive for COVID-19 or is exhibiting symptoms of possible COVID-19 infection, or the instructional personnel has traveled internationally via plane:

- Tell them to stay home and recommend they consult with their physician
- Notify CU Boulder's Health & Wellness Public Health Staff through the [Health Questionnaire](#)
- Contact [building proctor](#) who will contact Facilities Management for coordination of appropriate facilities response

### Close Contact Definition:\*

With or without a mask:

- Being less than 6 feet apart for more than 15 minutes
- Talking while less than 6 feet apart for more than 5 minutes
- Sharing a workspace for more than 4 hours



If you have questions or concerns related to this document or how to apply it to your situation, please contact your dean or divisional dean

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